

KIRKBURTON PARISH COUNCIL
Burton Village Hall
Northfield Lane
Highburton
Huddersfield HD8 0QT

SPECIFICATION FOR REPLACEMENT GATE POSTS
AT THE ENTRANCE TO GRANGE MOOR ALLOTMENTS

Contract Details

Site: Allotment gardens situated adjacent to Wakefield Road by the Bon Marché roundabout at Grange Moor.

Employer: Kirkburton Parish Council, Burton Village Hall, Northfield Lane, Highburton, Huddersfield HD8 8QT. Tel: 07726 784982 Email: clerk@kbpc.co.uk

The office is open on Mondays and Thursdays from 10am to 2pm.

Preliminaries

Contractors should acquaint themselves with the conditions of work before tendering, as no claim will be entertained on the grounds of want of knowledge.

Quotations are to be submitted exclusive of VAT.

The Contractor shall include in his tender for everything necessary to complete the works.

The Parish Council does not accept any responsibility for any cost incurred during the preparation of the tender.

The Contractor shall comply with the Health and Safety at Work regulations and all other statutes and regulations.

Lone Working: If working alone the Contractor is required to take the precaution of notifying another person of his/her whereabouts and the length of time expected to be on site.

All rubbish shall be removed from the allotment gardens.

Work shall be carried out at minimum inconvenience to the Council's tenants, neighbouring properties and the general public.

Before the contract can commence, the successful Contractor shall supply the Clerk with a copy of the current public liability insurance policy, a site specific risk assessment and copies of relevant licences held.

If any event occurs which may give rise to any claim or proceeding in respect of loss or damage to the Works or injury or damage to persons or property arising out of the Works, the Contractor shall immediately give notice to the Employer and the Insurers.

Description of Work:

Provide and install two new gateposts at the entrance of the allotments. The gatepost to be installed for the small pedestrian gate must not be attached to the adjoining wall.

All timber to be rough sawn and treated with preservative.

All posts to be concreted in.

The size of the gateposts to be the same as those to be replaced.



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CONTRACT FOR REPLACEMENT GATE POSTS
AT THE ENTRANCE TO GRANGE MOOR ALLOTMENTS

RESPONSE FORM

Quoted Price for the works described in the Specification: £.....

Cost of any additional items not specified above £.....
(please give details on an attached sheet)

Please complete in block capitals (except for the email address)

Name:	
Firm (if applicable):	
Address:	
Post Code:	
Tel:	
Mobile:	
Email:	

Please complete this form and return to Mrs A Royle, Clerk to the Council, Kirkburton Parish Council, Burton Village Hall, Northfield Lane, Highburton, Huddersfield HD8 0QT.
Email: clerk@kbpc.co.uk

DOCUMENTS TO BE INCLUDED:

- A copy of the Public Liability Insurance cover
- Risk assessments covering all aspects of the work
- Copies of all relevant licences held
- Contact details of three referees for whom similar work has been undertaken with details of the jobs completed, unless the firm is known to the Council

Kirkburton Parish Council must comply with the Freedom of Information Act 2000, which means that some of the details contained within this form, may be need to be supplied to third parties after the contract has been awarded.

Your details will be retained and processed in accordance with the Council's Privacy Policy, which can be viewed on www.kbpc.co.uk.

The work is urgent so the appointment will be made on receipt of an acceptable quote.
E-Mailed forms are acceptable.